## REGISTERING FOR MEMBERSHIP IN THE NYS GIS ASSOCIATION

## Go to <u>http://www.nysgis.net/</u> Click on the '**Join Us**' button (see below)



The next page is the '**Join**' form (see below).

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Welcome to the NYS GIS Association Membership Site!
<b>/lembership Options</b> IYSGISA Regular One Year – \$10.00 USD IYSGISA Regular Five Years – \$50.00 USD IYSGISA Student – Free
iISMO/NYSGISA Regular One Year – \$20.00 USD iISMO/NYSGISA Regular Five Years – \$100.00 USD iISMO/NYSGISA Retired One Year – \$10.00 USD iISMO/NYSGISA Retired Five Years – \$50.00 USD iISMO/NYSGISA Student – Free
VNYGISUG/NYSGISA Regular One Year – \$15.00 USD VNYGISUG/NYSGISA Regular Five Years – \$75.00 USD VNYGISUG/NYSGISA Student – Free
<b>low to Set Up Your Membership</b> <b>tep 1</b> : Have you ever been a member? If so your name will be on the ever-been-a-member list.
iheck ever-been-a-member List
tep 2A: If your name is NOT on the ever-been-a-member list then you need to register to become a member.
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<b>tep 2B</b> : If your name IS on the ever-been-a-member list then you should check to see if you are a current member. If you are NOT a urrent member then you need to renew your membership by logging in.
iheck to see if you are a current NYS GIS Association member. iheck to see if you are a current GISMO member. iheck to see if you are a current WNY GIS User Group member.
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Go to Step 1. Click the '**Check ever-been-a-member List**' link to see if you may have registered in the past. If your name is on the list that opens, you are already registered.

If you have already registered, go to Step 2B and use the links to see if you are a current member. If your name is on the current member list(s), you are already a paid-up member. Congratulations! You are done.

If you are registered but not a current member, use the **'Log In**' link to login to your profile. Click **'Members Only Section**', then click the blue **'View Membership Information**' button to open the **'Membership Details**' page. Click **'Register Now**' to open the **'Join Submit**' form, continue below.

If you have never been a member, go to Step 2A and click 'Register to become a member'.

This brings you to the '**Join Form'** page, fill in your information. Fields marked with a red star (\*) are required.

*NOTE:* Remember the email address you used AND your password. You will need both to login in the future.

Click on the **`Save**' button at the bottom of the page. This brings you to the **`Join Submit**' form, continue below.

## On the 'Join Submit' form, click 'Pay for Membership via PayPal'.

Select your payment option. You can sign up with PayPal to have your membership automatically renewed every year by selecting '**Yearly Automatic Renewal**', or you can make a one-time payment for either one or five years by selecting '**Renew Membership for One Year/Five Years**'. (Student memberships do not automatically renew. Students must select the one year option and manually renew each year.)

Select the membership you wish to subscribe to. The NYS GIS Association has a dual membership agreement with GISMO (NYC) and the Western NY GIS User Group. If you are also joining GISMO or WNYGISUG, remember to select the Regional User Group and NYS GIS Association option to become a member of both!

Confirm your membership choices, then click the yellow '**Subscribe**' (automatic renewals) or '**Buy Now**' (one time payment) button.

If you have a PayPal account, log in to your PayPal account.

If you don't have a PayPal account, select **'Pay with Debit or Credit Card**' to have PayPal process your payment without a PayPal account.

## Or you can pay by check:

Make check out to the NYS GIS Association and send to:

NYS GIS Association PO Box 38 Clarence Center, NY 14032

Congratulations, you are now a NYS GIS Association member! You will receive a confirmation email from the NYS GIS Association when the online membership database is updated. (\*\*Membership will not show on the website until you receive an email that the database has been updated.)